



Sustainable Finance Toolkit Website (v4.0)

Privacy Statement

Introduction

Sustainable Finance Limited ("Sustainable Finance") is committed to maintaining your privacy, and this privacy statement details our approach to this matter. By using this website and submitting any personal data, you agree to the use by Sustainable Finance of such data in accordance with this privacy statement. If you have questions on privacy issues, please email us at sustainablefinance@uk.pwc.com.

In this Privacy Statement, "Authorised User" means the user of this website, being a person in the employment, or working under the control, of the licensee of the Sustainable Finance Toolkit (the "Toolkit") and who has been authorised by such licensee to have access to the Toolkit.

Data Collection

Sustainable Finance only collects identifiable personal data or information that is specifically and voluntarily provided by Authorised Users to the Sustainable Finance Toolkit website. For example, an Authorised User to the Toolkit website, may choose to provide information such as name, title, office address, office email address and telephone number in order to:

- register for certain areas of the website;
- contact us for further information;
- request Sustainable Finance publications or reference materials; and/or
- participate in "Join our Mailing List" initiatives.

Any messages sent to Sustainable Finance by an Authorised User will contain the User's ID, name and e-mail address, as well as any additional information the Authorised User may wish to include in the message.

Use of Data

When an Authorised User provides personal data to Sustainable Finance, we use it solely for the purposes for which it was provided to us as stated at the point of collection (or as is obvious from the context of collection). The website does not collect or compile personally identifying information for dissemination or sale to outside parties for consumer marketing purposes, or host mailings on behalf of third parties.

Data Protection

Sustainable Finance Limited (the limited liability company registered in England under registration no. 4926931 and with its registered address at 12 Plumtree Court, London EC4A 4HT) is the data controller of any personal data collected through the website for the purposes set out in the 'data collection' section above, and will process such data in accordance with the Data Protection Act 1998. If and to the extent that you submit any personal data through this website for processing by Sustainable Finance as data processor on your (or your employer's behalf), Sustainable Finance shall: (1) only process such personal data on your instructions; and (2) shall comply with obligations equivalent to those imposed on a data controller by the seventh principle of the Data Protection Act 1998, including taking all appropriate technical and organisational security measures against any unauthorised or unlawful processing of such personal data and against any accidental loss or destruction of, or damage to, such personal data.

Disclosure to Third Parties



Sustainable Finance's policy is not to share personally identifiable information with any third parties, unless required by law, or unless explicitly requested by a Authorised User or otherwise as set out in this section. We recognise that your information is valuable and we take all reasonable measures to protect your information while it is in our care.

Personal data which has been submitted to Sustainable Finance may be disclosed to PricewaterhouseCoopers LLP (the UK firm) and other member firms in the PricewaterhouseCoopers network of firms, where this is necessary to meet the purpose for which the Authorised User in question has submitted such information. By submitting personal data to this website, Authorised Users provide explicit consent to the transfer of such data for the fulfilment of their voluntary requests.

Security

Sustainable Finance has implemented generally accepted standards of technology and operational security in order to protect personally identifiable data and information from loss, misuse, alteration or destruction. In particular, we ensure that all appropriate confidentiality obligations and technical and organisational security measures are in place to prevent any unauthorised or unlawful disclosure or processing of such information and data and the accidental loss or destruction of, or damage to, such information and data. Only authorised Sustainable Finance personnel (including sub-contractors) are provided access to personally identifiable information and these employees have agreed to ensure confidentiality of this information.

Access to Information

If you would like to update any personal data you have submitted to Sustainable Finance, please email us at sustainablefinance@uk.pwc.com.

When personally identifiable information is retained, we do not assume responsibility for verifying the ongoing accuracy of the content of personal information. When practically possible, if Sustainable Finance is informed that any personal data collected through this website is no longer accurate, Sustainable Finance will make appropriate corrections based on the updated information provided by you.

If you would like details of the information which you have submitted to Sustainable Finance through this website, you have a right of access to such information and you may contact us via the above e-mail address.

Data Retention

The personal data you submit to Sustainable Finance will only be retained for as long as is required for the purposes for which it was collected or as required by law. For example, contact information about Authorised Users will be kept as long as the information is required to provide the Toolkit services to such Authorised User or until such Authorised User requests that we delete that information. Any applicable distribution list information, discussion posts and e-mail are kept for only the period of time considered reasonable to facilitate the Authorised User's requests.

Cookies and Log Files

Sustainable Finance uses small text files called 'cookies' which are placed on your hard drive to assist in providing a more customised website experience. For example, a cookie can be used to store registration information in an area of the website so that a user does not need to re-enter it on subsequent visits to that area. Cookies are not used to track individual Authorised Users to our website.

The use of cookies is now standard operating procedure for most websites. However, if you are uncomfortable with the use of cookies, most browsers now permit users to opt-out of receiving them.



In most cases, a Authorised User to the website may refuse a cookie and still fully navigate the website.

Third Party Links

There may be pages on the Toolkit website which include links to websites which are owned and operated by third parties and consequently are not governed by this privacy statement. When you link to other websites, this privacy statement and our privacy practices no longer apply. We encourage you to review each website's privacy policy before disclosing any personally identifiable information.